

# Richmond Folk Festival 2018

## Marketplace Vendor Application

October 12, 13 & 14 Richmond, VA



Please PRINT, Complete Both Pages and Enclose Your \$25 Application Fee

<b>Name:</b>	
<b>Business Name:</b>	
<b>Address:</b>	
<b>City, State &amp; Zip Code:</b>	
<b>Day Phone:</b>	<b>Mobile Phone#</b>
<b>Fax:</b>	<b>Email:</b>

<b>*** List the traditional art form(s) &amp; items you plan to sell. Be specific.***</b>

<b>Please initial each item below:</b>	
<b><i>If I am accepted as a Marketplace vendor,</i></b>	
<input type="checkbox"/>	I understand that the producers of the festival will determine my booth's location.
<input type="checkbox"/>	I understand that no space-sharing or subletting is permitted, nor can I assign the contract to another party.
<input type="checkbox"/>	I understand that halogen and/or quartz light bulbs are prohibited in any Marketplace booth. If I choose to use them, I will be assessed a \$50.00 fee, prepare for my immediate dismissal from the festival and will not be invited to future Richmond Folk Festivals.
<input type="checkbox"/>	If approved, I understand that my booth rental fee cannot be refunded after July 15, 2018
<input type="checkbox"/>	I will submit 2 or more photos of <b>my set-up &amp; the items I plan to sell.</b>
<input type="checkbox"/>	I will sell only the items listed on my application and approved by the Richmond Folk Festival. If I sell additional items not listed, I will be asked to remove them from display & not be invited to future Richmond Folk Festivals.
<input type="checkbox"/>	I understand that the festival does not carry insurance to cover my personal property and that I store and display my products and belongings at my own risk.
<input type="checkbox"/>	I understand that, as an independent contractor, I will be responsible for reporting sales tax directly to the State of Virginia.
<input type="checkbox"/>	I have read the Folk Arts Marketplace guidelines and agree to abide by them.
<input type="checkbox"/>	I understand that the festival makes no sales guarantees.

<b>RISK AND LIABILITY</b>	
<p>The undersigned (You) agrees that Venture Richmond, Inc. is not liable for property damage, bodily injury, theft or loss as a result of the actions or negligence of You or third-parties. You should carry appropriate insurance coverage for you, your employees and volunteers as You deem necessary. You agree to indemnify, defend, and hold free and harmless Venture Richmond, Inc., and each of its members, agents, servants, employees, officers, and directors, from and against any and all actions, claims, liabilities, assertions of liability, losses, costs, and expenses including, but not limited to, attorney's fees, reasonable investigative and discovery costs, and court costs, which in any manner may arise or be alleged to have arisen, or resulted, or alleged to have resulted, from the presence, activities, and promotions of any nature or otherwise of You, Your agents, servants, or employees, including, but not limited to, claim or claims for bodily injury or death of persons, and for loss of or damage to property. Further, You agree to abide by the guidelines for participation, as listed in the Folk Festival Marketplace Guidelines and all policies and guidelines developed by the Richmond Folk Festival planning committee. You understand that failure to follow these regulations can mean expulsion from this year's or future festivals.</p>	
<b>SIGNATURE</b>	<b>DATE</b>

<b>Describe your art form.</b>

<b>As a vendor participant, list other festivals/events attended including year and city/state:</b>

<b>Why would you like to participate in the Richmond Folk Festival?</b>

**If you have a brief biographical sketch or brochures about your work, please include it along with your application and your photos.**

<b>2018 FESTIVAL DATES October 12, 13 &amp; 14</b>	<b>Application and app fee must be postmarked by April 16, 2018. MAIL TO:</b>
<i>Please review your application for completion. Don't forget to sign and date your application, include photos and \$25 application fee. Incomplete applications will be returned.</i>	<b>RICHMOND FOLK FESTIVAL ATTN: MARKETPLACE 200 S. THIRD STREET RICHMOND, VA 23219 QUESTIONS: Call 804-788-6466</b>

